



*OUR LADY'S COLLEGE GALWAY

Newtownsmith,
Galway H91 DP11.

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APPLICATION FORM - INCOMING 1ST YEARS

*All Enrolment Forms received for Our Lady's College Galway will be regarded as Enrolment Forms for the newly amalgamated school when St Mary's College, Galway & OLCG amalgamate.

Applicants should read the school's Admission Policy, which is available on www.ourladyscollegegalway.ie prior to completing the application form. The information requested on the application form is required in order to process your application for admission to the school. The information provided by you will be treated confidentially and processed in line with the school's Admission Policy. Any personal data provided on this form will be used to

- (i) identify applicants
- (ii) process an application in line with the school's admissions policy
- (iii) communicate with parents/guardians in respect of an application
- (iv) notify parents/guardians of the outcome of an application.

The information will be retained for an appropriate period thereafter to address any potential queries arising from the application process or added to the student's school file in the case of successful applicants. In accordance with section 66(6) of the Education Act 1998, as amended, personal data relating to applications for admission may be shared with the board of management of another school or the patron in order to facilitate the efficient admission of students. This information may include the date on which an application was received by the school, the date on which an offer was made and the date on which an offer was accepted. Personal information concerning applicants may also be shared, including their name, address, date of birth and PPS number. Further information on the handling of your personal data, including how to exercise your rights under GDPR, is set out in the school's Data Protection Policy, which is available on www.ourladyscollegegalway.ie

APPLICATION FORM – INCOMING 1ST YEAR STUDENTS

YEAR OF ENTRY	
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STUDENT PROFILE:

FIRST NAME	
SURNAME	
ADDRESS	
DATE OF BIRTH	
PPS NO.	

FAMILY CONTACT DETAILS:

PARENT/GUARDIAN NAME	
ADDRESS	
MOBILE PHONE	
E-MAIL	

- We accept the characteristic spirit of Our Lady’s College, Galway* and have read and signed **the Code of Behaviour**.
- The school is a Data Controller under the Data Protection Act 2018. The data contained here may be transmitted to the Department of Education, its agencies and other government agencies. On being offered a place in the school, the school will seek the transfer of relevant information from your daughter’s primary school to ensure the best educational outcomes for her in Our Lady’s College, Galway.
- I have read the Schools Privacy Policy (enclosed)
- This application form should be accompanied by a copy of Birth Certificate.

Should this application be accepted, further information may be required.

	FOR OFFICE USE ONLY	
1	Date of Receipt of Application Form	
2	Date of Acceptance Notification	
3	Date of Confirmation of Acceptance	